

Form **LLC-1.36/1.37**

July 2017

Secretary of State

Department of Business Services
Limited Liability Division
501 S. Second St., Rm. 351
Springfield, IL 62756
217-524-8008
www.cyberdriveillinois.com

Payment may be made by check payable to Secretary of State. If check is returned for any reason this filing will be void.

Illinois

Limited Liability Company Act
Statement of Change of Registered Agent and/or Registered Office

FILE #

This space for use by Secretary of State.

SUBMIT IN DUPLICATE

Type or print clearly.

This space for use by Secretary of State.

Filing Fee: \$25

Penalty (See Note 1 on page 2.):

Approved:

1. Limited Liability Company name: _____

2. Name and address of registered agent and registered office as they appear on the records of the Office of the Secretary of State (before change):

Registered agent:

First Name

Middle Name

Last Name

Registered office:

Number

Street

Suite No. (P.O. Box alone is unacceptable)

IL

City

ZIP Code

3. Name and address of registered agent and registered office shall be (after all changes herein reported):

Registered agent:
(See notes)

First Name

Middle Name

Last Name

Registered office:
(See notes)

Number

Street

Suite No. (P.O. Box alone is unacceptable)

IL

City

ZIP Code

4. The address of the registered office and the address of the business office of the registered agent, as changed, will be identical.

5. The above change was authorized by: **(check one box only)**

a. the members or managers.

b. action of the registered agent. (See Note 5 on page 2.)

6. The undersigned affirms, under penalties of perjury, having authority to sign hereto, that this statement of change of registered agent and/or registered office is to the best of my knowledge and belief, true, correct and complete.

Dated: _____, _____
Month/Day Year

Signature

Name and Title (type or print)

If applicant is signing for a company or other entity, state name of company or entity.

NOTES

1. A \$300 penalty applies when the Limited Liability Company fails to appoint and maintain a registered agent in Illinois within 60 days of notification of the Secretary of State by the resigning agent.
2. The registered office may, but need not be, the same as the principal office of the Limited Liability Company. However, the registered office and the office address of the registered agent must be the same.
3. The registered office must include an Illinois street or road address (P.O. Box alone is unacceptable). The registered office address is limited to 30 characters including spaces. Consult [USPS.com](https://www.usps.com) for help with standard formatting and abbreviations.
4. A Limited Liability Company cannot act as its own registered agent.
5. The registered agent must reside in Illinois. If the agent is a business entity, it must be authorized to act as an agent in this state. The registered agent may report a change of the registered office address of the Limited Liability Company for which he/she is a registered agent. When the agent reports such a change, this statement must be signed by the registered agent. If a business entity is acting as the registered agent, an authorized person must sign this statement.